

Occoneechee Council Year Round Shooting Sports One Page Instruction For Year-round Use of Shooting Ranges for FIREARMS

1. **Reservations.** You must reserve the range through the regular camp reservation at: <http://421.camp-director.com/reservations/>
2. **Personnel.** You must provide an NRA Certified Instructor and a separate person Certified as an NRA Range Safety Officer to obtain the rifle or shotgun range keys. A Shooting Sports Director (SSD) may obtain range keys for council or district events. The SSD must verify the credentials of all personnel operating on the ranges(s). To open the Archery Range, you must hold a minimum certification of BSA Rangemaster.
3. **Check In.** You must check in at the Ranger Office before going to the range.
4. **Certification.** You must provide a copy of Certification credentials for both the Instructor and Range Safety Officer to the Ranger before proceeding to the rifle or shotgun range. **NO RSO REQUIRED FOR ARCHERY RANGE!** Keep Certifications with you at the range. One adult must be Red Cross or American Heart Association CPR Certified.
5. **Information.** Both the Instructor and Range Safety Officer must read and understand:
 - a. The page in Section 1 of the BSA National Shooting Sports Manual that applies to your shooting event (note ratio of Instructors, RSOs and Shooters must be maintained for your shooting event)
 - b. The Occoneechee Council Shooting Sports Manual
 - c. The Occoneechee Council Range Standard Operating Procedures
6. **Pledge.** Instructor and Range Safety Officer must sign and date and have a witness attest that you will abide by the rules of use at the range. See "Appendix A: Instructor and Range Safety Officer Pledge" of the Shooting Sports Manual.
7. **Main Rules:**
 - a. Firearms and ammunition must be stored in camp approved containers.
 - b. At Camp Durant, the maximum rifle caliber for all shooters regardless of age or status is .22 caliber rimfire. Registered Venture Scouts, Sea Scouts and adults may shoot any caliber pistol (not to exceed .50 caliber) of any action type except fully automatic pursuant to the BSA National Shooting Sports Manual.
 - c. At Camp Reeves, Registered Venture Scouts, Sea Scouts and adults may shoot any caliber pistol or rifle of any action type except fully automatic. Scouts BSA may fire only approved .22 caliber rimfire rifles at Camp Reeves.
8. **Information.** Be sure to familiarize yourself with:
 - a. Safety Briefing
 - b. Emergency Response Plan
 - c. Range Inspection
 - d. Range Commands
 - e. Range Rules
 - f. Opening and closing the range
 - g. Care of equipment

If you have any questions, please email Ken Butler at ken.butler860@gmail.com

Boy Scouts of America

Occoneetchee Council

Shooting Sports Manual

and

Range Standing Operating Procedures

Shooting Sports Manual and Range Standing Operating Procedures

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Occoneechee Council

Shooting Sports Manual

Shooting Sports Policies and Procedures

Governance

Organization. Occoneechee Council will have a Shooting Sports Committee. The purpose of the Committee is to manage and provide resources to the council, the camping committee, and the council camps for all activities involving the shooting sports whether during summer camps or during year-round shooting opportunities. All shooting sports activities should be coordinated through the Shooting Sports Committee to verify that a safe and responsible program is planned and conducted by properly trained and currently certified personnel (BSA National Shooting Sports Manual page 49).

Committee. The Shooting Sports Committee will be composed of a shooting sports chairman, a training director, a summer camp director, a year-round director and other members as needed. The Shooting Sports Committee is responsible for the Council's Shooting Sports Policies and Procedures. The Council president or designee appoints the Shooting Sports Committee Chair, who will then become an approving authority for shooting sports programs. The Shooting Sports Committee reports to the Vice President of Programs. The Shooting Sports Committee Members are nominated by the Chair and approved by the Council President or designee. The Committee members serve for two-year terms and can be renewed one time. Directors are nominated by the Chair and approved by the majority of the Committee. Directors may be renewed as long as they serve as a Director if they are re-nominated by the Chair and accepted by the majority of the Committee. The initial committee starting January 1, 2010 will consist of: a Chairman (initial 3 year term), the Summer Camp Shooting Sports Director, the Year Round Shooting Sports Director, the Training Director and other committee members at large. Qualification requirements and responsibilities of the Chair and Committee members are found in the BSA National Shooting Sports Manual.

Policies and Procedures. The Shooting Sports Committee will devise and maintain a set of policies (governing statements) and procedures (Range Standing Operating Procedures - SOP) for the safe operation of the shooting sports, based on BSA policies.

Policies

Policy 1: Use of Official BSA policy

- 1.1 The Committee adopts the Official BSA policy found on the Official BSA website with its updates and improvements on an on-going basis, including the policies set forth in the latest edition of the Guide to Safe Scouting.
- 1.2 The Shooting Sports Committee will write and review the Range Standard Operating Procedures (SOP) for use on the Ranges.

Policy 2: Use of Occoneechee Shooting Ranges – Roles and Rules

- 2.1 Use of the Range Safety Manual
 - 2.1.1 All RSOs and Instructors must use the Range SOP written and approved by the Shooting Sports Committee.
 - 2.1.2 The Range SOP will specify among other things, ratios for adults, RSO and Instructor supervision for different types of shooting with different age Scouts according to BSA policies.
- 2.2 All Instructors and RSOs using Council Ranges must sign a pledge each time they use the ranges to follow the Policies and Procedures in the Shooting Sports Manual and Standard Operating Procedures. See Appendix A.

Policy 3: Opening the Range

- 3.1 A Range Checklist that specifies how to open the range will be appended to the SOP's.
- 3.2 The range may not open until sunrise.
- 3.3 Range users will check in at the Ranger's house for initial check in before proceeding to the range. If Ranger is not there the user must proceed to the Camp Master.
- 3.4 Provisions for obtaining the key for the range will be made prior to arrival at Range.
- 3.5 Scouts may not enter the range shed.
- 3.6 Camp Durant firearm ranges will not be allowed to operate on Sunday without an exception.

Policy 4: Clean Up

- 4.1 A Range Checklist that specifies how to clean up the range will be appended to the SOP's.

Policy 5: Closing the Range

- 5.1 A Range Checklist that specifies procedures how to close the range will be appended to the SOP's.
- 5.2 The range must close by sundown unless special events have prior approval from the Camp Ranger.

- 5.3 After each use of the range **ALL** firearms will be secured in a camp safe until departure from camp.

Policy 6: Reporting Malfunctions

- 6.1 a. All firearms experiencing malfunctions shall be tagged with a description of the malfunction.
b. The Camp Ranger and Camp Director shall be notified of the malfunction.
c. The Shooting Sports Committee shall be notified of the malfunction and a member will inspect the firearm to determine the necessary repairs.

APPENDIX A: INSTRUCTOR AND RANGE SAFETY OFFICER PLEDGE

I _____ (print name) have obtained a copy of the Occoneechee Council's Shooting Sports Manual, Range Standing Operating Procedures and Range Checklist. I have read and agree to abide by these Policies and Procedures, the guide to safe scouting, and the health and safety guide. Any violation to these rules could result in my privileges being revoked for all shooting sports in the Occoneechee council.

(Signature)

(Position)

(Date)

Contact information while on the range

(Signature of witness)

(Date)

APPENDIX B: REQUIRED ITEMS TO BRING

Rifle Range:

- Blue board or cardboard to attach targets to.
- Ammunition
- Targets
- Spray adhesive for targets

BB Gun Range:

- Targets
- BB's

Shotgun Range:

- Ammunition
- Clay targets
- Must have training on clay target throwing machine.

Archery Range:

- Arrows

Occoneetchee Council

Standing Operating Procedures

Occoneetchee Council Shooting Sports Committee Policies

The Occoneetchee Council Range Standing Operating Procedures (SOPs) were developed by National Rifle Association (NRA) Certified Chief Range Safety Officers (CRSO) and approved by the Council Shooting Sports Committee. The SOPs include the NRA Gun Safety Rules, General Range Rules, Site Specific Rules and Administrative Rules. The SOPs were developed in recognition of the National BSA Guide to Safe Scouting, the BSA National Shooting Sports Manual, the Council's specific range capabilities, adjoining property owners, and the expected capabilities of Cub Scouts, Scouts BSA, Venturing Scouts, and Sea Scouts.

Personnel

The Range Safety Officer (RSO) supervises shooting activities as prescribed by the Range SOPs. At least one Certified NRA Instructor and at least one NRA Certified Range Safety Officer must be present for shooting events. The instructor and RSO must be different people. Certification must be for the firearms being used. Instructors and RSOs must be currently Certified and in good standing with the NRA as an Instructor or RSO. (*Note: Current NCAP rules applying to events requiring a certified BSA Shooting Sports Director must also be followed!)

All NRA Certified Instructors and RSOs are approved by the Council Shooting Sports Committee for Shooting Privileges. A copy of approved Instructor and RSO credentials will be kept at the Scout Camp and will be necessary to use range facilities. Credentials must be presented at check-in and kept on your person while at the range.

Non-certified adults may serve as range helpers. These adults are trained for a particular event to help maintain safety and order and must be under the supervision of a NRA Certified Instructor and RSO. This training does not extend to any other shooting event.

The ratio of adults, Instructors, RSOs to the number of shooters differs for each shooting sport and event. Instructors and RSOs must adhere to the ratios found in the BSA National Shooting Sports Manual, Section 1 for your shooting event.

Reservations

All shooters must have proper reservations to use the range.

Adult Ratios

In addition to the presence of a RSO and Instructor, youth groups must maintain the proper adult to youth ratio as required in the BSA Youth Protection Guidelines both on and off the range.

Check In

When using the range, the Instructor and RSO must check-in with the Camp Ranger or Camp Master before proceeding to the range or campsite. If bringing privately owned firearms to camp you must let the Ranger / Camp Master know and s/he will inform you of procedures. You may not keep firearms or ammunition in camp with you.

Check List

There is a Range Use Checklist for the Archery Range, Shotgun Range and the Pistol/Rifle Range. These checklists specify how to check-in, how to open the range and how to close the range. In order to use the range, all Instructors and RSOs must sign the Range Use Agreement. These Checklists ensure the ranges are set up safely and the equipment is well cared for.

Emergency Response Plan

- RSO must take charge of the situation
 - Assess if accident is a major or minor situation
 - Designate helpers to call emergency personnel, help direct emergency responders to the location, take names of witnesses, etc.
 - Render aid (Treat or call for help decision)
 - Call for help. Phone number of people to call
 - Emergency Personnel: 911
 - Law Enforcement: 911
- **Must be called in case of a shooting accident**
- Camp Master: Depends on who is on staff that week end
 - Ranger: (910) 948-3258
 - Council Office: (919) 872-4884
 - Direct help to location. Have location and instruction to get to range
 - Address of Location: Old Carthage Road
 - Take notes
 - Take names of everyone present
 - Take statements from witness(es)
 - File out Incident Report Form

Call Emergency Dispatcher:

- Location of accident
 - Your phone number
 - Your name
 - What happened
 - Nature of injury(ies)
 - Location of person who will direct responders to the scene

Range Inspection

- Ensure the condition of range is safe and convenient.
- Refer to the Range Checklists in Appendix B, C, and D
- Ensure range area is clear of personnel and hazards
- Ensure Firing line, Targets, Target holders, Backstop, and shooting tables are properly set up and aligned for the intended course of fire.

Safety Briefing

Everyone shooting on the range will attend a Safety Briefing in sight of the range conducted by the RSO. (Posters and visual aids should be used when possible)
See Appendix A for Range Safety Briefing

Range Rules

- The shooting event and course of fire must be determined and communicated to the shooters before entering the range.
- Firing positions (bench, prone, sitting, kneeling, standing) shooting positions, target types, number of rounds to be fired, types of targets, any timing of shooting, etc. must be communicated to the shooters before they enter the range. Most configurations of shooting positions, targets etc. allowed in NRA shooting events are allowed at Council ranges (See exclusions below).
- There must be one Range Safety Officer and one Instructor (different people) present for all shooting events. Credentialed personnel-to-shooter ratios must also be maintained.
- For rifle shooting there must be one Certified Instructor for every eight shooters. For Shotgun shooting there must be one Certified Instructor for each shooter – not counting the RSO.
 - For Handgun shooting there must be one Certified Instructor for every two shooters – not including the RSO.
 - One adult must be American Heart Association, American Red Cross, or E.C.S.I. Basic First Aid and CPR certified.
- **Admission**: Shooters may only enter the range when given personal permission.
 - An adult will be assigned to count shooters as they enter and exit the range
 - Shooters must wait behind the ready line until directed to take a shooting station.
 - Shooters will be assigned and must stay at a given shooting station
- Shoot only at authorized targets. Only paper targets (clay targets for shotgun) fit for the purpose of the shooting event will be used. No bottles, glass, or explosive targets may be used. Reactive, metal, solid targets or other types of targets may be used in the Cowboy Action Program.
 - Targets will not be placed on the posts.
 - No targets depicting a human or animal figure will be used.

- Care must be taken to ensure posts and other fixtures are never shot. Do not place targets on the posts.
- Retrieving targets:
Shooters may only retrieve their targets when instructed to do so.
 - Before shooters are allowed to retrieve targets, the RSO must ensure that all shooters are behind the ready line and that all guns are unloaded and made safe (action open, laid on the bench action side up). An adult will count the number of shooters as they pass in front of the firing line to retrieve targets and ensure that the same number returns. Loaded firearms and live ammunition must not leave the firing line.
- Call a “Cease Fire” if the line becomes staggered (one or more shooters is in front of or behind other shooters).
- All firearms must remain unloaded with the action open except when on the firing line and authorized to load.
- Leave dropped ammunition on the ground until the course of fire is over.

Hours of Operation

- Shooting must not start before sunrise
- Shooting must stop at sunset (unless approved by Shooting Sports Committee)
- Sunday shooting is not allowed on Camp Durant ranges unless an exemption is granted. Petition Shooting Sports Committee for procedure for authorization.
- All shooters, Instructors, and other range personnel must notify the RSO of all safety concerns.
- Shooters must conduct themselves in an orderly manner at all times.
- No alcohol, drugs, or tobacco products are allowed on the range.

Warnings, Penalties: The RSO or Instructor must issue warnings for any behavior that might lead to an unsafe condition.

- Unsafe behavior will result in penalties including removal from the range and loss of shooting privileges.

Removal from range:

- Any unsafe behavior is subject to removal from the range.
- Any behavior that interferes with other people hearing or concentration is subject to removal from the range.
- Any uncooperative behavior is subject to removal from the range

Loss of privileges: Severe or repeated misconduct will result in loss of shooting privileges.

Range Commands

Commands may vary – these commands are to be used as a guide.

- **Cease fire.**
- Stop firing immediately – May be called by anyone
- **Count**

- Recounts the number of shooters in case someone is missing. May be called by anyone
- **Is the line ready?**
Check that all shooters are in position with their firearms and ammunition – Only called by the RSO
- **Load**
Insert ammunition into the firearm – Only called by the RSO
- **Fire**
The range is Hot, Shooters may shoot the prescribed course of fire
Only called by the RSO
- **Unload – make safe, show clear:**
Everyone has finished shooting. Shooters remove any ammunition in their firearm and make safe (actions open laying on the bench action side up) -
Called by RSO
- **Is the Line Clear:**
RSO inspects all firearms to ensure action is open, firearm laying on bench with the action open and no ammunition is present in the firearm or firing position. - Called by RSO
- **Move out of position**
Shooters stand behind the ready line - Called by the RSO
- **Down Range or Go forward**
Score or retrieve targets. Shooters may go forward of the firing line
Called only by the RSO
- **Police your firing point:** Clean your shooting station, pick up your brass.
Called by RSO

Shooting Events and Course of Fire

- Shooting events allowed: (Scouts are still restricted to single action .22 caliber rifles, unless participating in the Cowboy Action Program)
- Shooting Events for all official NRA Qualification shoots are allowed. Merit badge instruction and qualification shooting is allowed. Practice sessions are allowed.
 - Instruction for marksmanship consistent with NRA Basic Rifle, Shotgun, pistol or Muzzle Loaders is allowed.
 - Competitions being run with NRA match standards are allowed.
 - All other Shooting Events require permission from the Council Shooting Sports committee.
- Course of fire: Course of fire will be determined by Instructor and approved and supervised by the RSO. As well as Target selection; Number of rounds being fired; Timing of firing; Shooting position; Target Line; Firing Line; Scoring
- Prohibited events

- Military training events are not allowed
- Tactical training events are not allowed
- Scouts/Venturers may not be moving and hold or fire a loaded firearm
- Scouts/Venturers may not use holsters
- Scouts/Venturers may not draw firearms from holsters or any other location
- Scouts/Venturers may not swing firearms into shooting position with or without a sling of any type.
- Scouts/Venturers may not engage in uncontrolled firing at any time (e.g., point and shoot, from the ready position or from the hip)
- No trick shooting of any type
- Any unsafe shooting

Use of Firearms and Ammunition

- The RSO must inspect all firearms prior to use to ensure they are in safe working condition and of the proper caliber and action for the intended course of fire.
 - Extra care should be taken to inspect private firearms
- Cub Scouts may only shoot BB guns, Webelos Scouts may shoot air rifles.
- Scouts BSA may only fire .22 caliber rimfire rifles anywhere.
- At Camp Durant, Venture Scouts may fire pistols of any caliber and action type. No high-power rifles or pistol caliber carbines are allowed at Camp Durant. Only .22 caliber rimfire rifles are to be used at Camp Durant.
- At Camp Reeves, Venture Scouts may fire pistols and rifles of any caliber and action type (except fully automatic).
 - Caliber and type of action is specified by the type of shooting event and course of fire.
- Shooters may not take live ammunition away from the firing line
- Only correct ammunition for the firearm being used may be present on the firing line
- No armor piercing, incendiary or tracer ammunition may be used

Helping with Malfunctions

- RSO and Instructors must know how to remedy firearm stoppages for all firearms being used in the proposed shooting event (both Firearm and Ammunition malfunctions)
- Misfire and hang fire and squibs
- Keep gun pointed in safe direction
- Call for assistance if needed
- Keep other adults supervising other shooters Take control of firearm correctly

Muzzle Loaders

- Please refer to the NRA/NMLRA for use of Muzzle Loading Firearms.
- Muzzle loaders may not be used along-side modern firearms

First Aid Kit

- A Red Cross approved First Aid Kit is available in the storage shed and must be kept in an obvious place when the range is in operation.

Communications Equipment

- At least one working cell phone must be kept available while the range is operational
- Phone numbers of emergency response personnel, camp administration and law enforcement as well as the address and directions to the range must be posted in a location where everyone can see it when the range is in operation.

Gun and Ammunition Storage

- Cleaning. Guns must be cleaned by or under the supervision of a RSO or Instructor. (*Note: Refer to Appendix G: Gun Decontamination before cleaning!)
- No Ammunition may be present in the cleaning area
- Unused guns must be kept locked in a gun safe
- Ammunition must be stored separately from firearms
- Private guns and ammunition must be kept in the Camp safes until ready to use – you may not keep guns or ammunition in camp with you.

Hygiene Guidelines

- No eating, drinking, smoking, applying makeup, no putting hands or fingers in the mouth, nose, ears or on face while shooting, handling or cleaning guns.
- Change clothing after shooting.
- Wash hands and face after shooting.

Good Judgment

Notwithstanding the approved Policies, Procedures and Standard Operating Procedures conditions may change and good judgment must always be used to interpret and apply these rules and guidelines to ensure a safe shooting experience. Following the rules is no defense against poor judgment. Good judgment is not permission to break the rules; rather good judgment must be used to ensure safety.

BSA Pistol Safety & Marksmanship Program

All regulations listed in the BSA Pistol Safety & Marksmanship Program guidelines shall be followed.

Youth Requirements:

- Scouts BSA, Venturers, and Sea Scouts who are over the age of 14, or are 13 and have completed the eighth grade, may participate in this activity.
- All youth participants are required to have written permission from their parent or guardian to fire a handgun before they can take part in the program.

Adult Training & Supervision Requirements

- The Scouting Pistol Safety and Marksmanship program can be conducted only by NRA-certified pistol instructors and hold the BSA Scouting Pistol Safety & Marksmanship program certification.
- At least two of the instructors on the range must also hold a Scouting Pistol Safety and Marksmanship program certification. In addition, one of these instructors must hold a NRA Range Safety Officer rating.

BSA Guidelines

- The instructor-to-youth ratio when on the range working with the firearm is one NRA certified pistol instructor to every two youth, plus at least one NRA certified Range Safety Officer per every six youth. The RSO cannot function as an instructor.
- At least one of the NRA certified pistol instructors and one RSO per range must also hold a Scouting Pistol Safety and Marksmanship program certification. — One or both of the instructors who hold the program certification will act as lead instructor for the classroom portion of this course. Other NRA certified pistol instructors who have not attended the additional program training can help show the firearm and work with youth on the demonstrations, but should not present the material to the class. — On the range, the RSO who holds the additional pistol program certification will be the lead RSO and should give the range commands. NRA certified pistol instructors will oversee the youth to ensure proper gun handling, dispense ammunition, provide coaching, and ensure range safety.

Permission

- All Scouts will submit a completed permission form filled out in its entirety before participating. The permission form can be found in Appendix E.

Multi-Gun Airsoft Experience

The Multi-Gun Airsoft Experience differs from most shooting activities in that all participants use two or all three types of the airsoft guns. Note that **fully automatic** use of airsoft guns is **prohibited**. Airsoft guns that have a “select fire” capability must remain in semi-automatic or safe mode at all times.

Each individual shooter is paired with an instructor in their own dedicated shooting bay. A coach may also assist the shooter using the coach/pupil method. All shooting is done from a standing position except to accommodate shooters with special needs.

All BSA districts, and units are required to follow the specifications in this guide when sponsoring or conducting Multi-Gun Airsoft Experiences. Districts and units are prohibited from using airsoft guns unless permission is provided by the Council Shooting Sports Committee. The use of airsoft is not authorized in the Cub Scout program.

* Districts must receive permission from the council Scout executive, or authorized delegate, and the council shooting sports committee before conducting any events involving airsoft guns. Permission is granted on a calendar-year basis and is good for all district-sponsored events to be conducted that year.

** Units must receive permission from their district executive and the council shooting sports committee before conducting any event involving airsoft guns. Permission is granted on a per-event basis.

***Events must supply eye protection, bio-degradable BBs and CO2 cartridges.

REQUIRED STAFF

The operations staff (below) must include:

AIRSOFT ROLE	AGE	MINIMUM CERTIFICATIONS REQUIRED	HOW MANY
Volunteer	14	NONE	As Needed
Coach	14+	Authorized by Airsoft Instructor	1 per bay
Instructor	18+	NRA Instructor or Shooting Sports Director Or BB-Gun Rangemaster w/Airsoft Endorsement	1 per bay

The **airsoft volunteer** is needed to set up the range and also to help with cleanup after the event. Volunteers also assist in managing participants in and out of the range and oversee all non-shooting, non-instructional activities.

The **airsoft coach** should be present with the participant in the bay. Using the coach/pupil method, the coach must always remain behind or within arm's reach of the participant; this ensures that he or she can take immediate physical control of the airsoft gun from the participant if required. If a malfunction occurs, the participant must immediately cease fire and transfer control of the airsoft gun to the coach. Airsoft coaches—with the approval of the airsoft instructor—may reload airsoft guns.

The **airsoft instructor** is qualified in the safe use, care, and operation of airsoft pistols, rifles, and shotguns, and has been so endorsed. This endorsement is provided by the Occoneechee Council and is only good within Occoneechee Council. The endorsement must be renewed anytime there is a change in the make/model of airsoft guns or a significant change in the operation of the Multi-Gun Experience format. The council Scout executive or their authorized delegate (Shooting Sports Committee Chairman) provides this endorsement. Any person applying for the endorsement must be at least a qualified BB-gun range master. An airsoft instructor must conduct any required training before a participant can enter a bay with the airsoft coach.

The instructor may be appointed to sign off on all required documentation and her applications to authorize the event. An instructor may serve as a coach. If no other coach is available, the instructor assumes the role.

BSA-approved airsoft guns are listed below. No other models are permitted unless otherwise authorized

AIRSOFT PISTOLS

ELITE FORCE FULL METAL 1911A1 CO2 BLOWBACK PISTOL

ELITE FORCE WALTHER PPQ MOD 2 GBB PISTOL

KWA MARK III PISTOL GREEN GAS (NRA SUGGESTED)

AIRSOFT SHOTGUNS

BRAVO 3 BURST FULL STOCK SHOTGUN SPRING AIRSOFT GUN

TOKYO MARUI M870 FULL METAL GAS TACTICAL POLICE SHOTGUN

UTG MULTI-SHOT COMBAT TACTICAL SHOTGUN (NRA SUGGESTED)

ASG Franchi SAS 12 Tri-Burst Spring Shot Gun Airsoft Gun

AIRSOFT RIFLES

COMBAT MACHINE M16 CARBINE AEG AIRSOFT GUN

KRYTAC FULL METAL TRIDENT M4 SPR KEYMOD

All other guidelines shall be followed as written in the BSA Multi-Gun Airsoft Experience Operations Guide No. 510-316.

COWBOY ACTION SHOOTING PROGRAM

This is not a unit-level activity, and it should not be conducted as one.

The program offers a fun and safe introduction to cowboy action shooting with pistols, rifles, and shotguns. **While attending camp or scheduled opportunities at camp**, Scouts BSA and Venturers 14 years of age or older can take part in a special shooting experience with opportunities to shoot single-action .22-caliber pistols, lever-action .22-caliber rifles, and 12-gauge or 20-gauge shotguns.

Youth Requirements

Scouts BSA and Venturers who are over the age of 14, or are 13 and have completed the eighth grade, may participate in this activity. All youth participants are required to have written permission from their parent or guardian before they can take part in the program. A permission form must be fully completed and submitted before the youth can participate. The form can be found in Appendix F of this manual.

Adult Training Requirements and Supervision

The cowboy action shooting program can be conducted only by NRA certified instructors with pistol, rifle, and/or shotgun certifications (must have all three if using all three types of firearms). Each cowboy action shooting participant will be accompanied by a certified pistol, rifle, or shotgun instructor (depending on the firearm being used) who is actively involved in every shot and all of the gun handling. All Range Safety Officers and instructors for this program must possess current credentials for the discipline they will be instructing.

- Range Safety Officers (RSOs) must have current certification from the NRA.
- Instructors must have a current rating of pistol, rifle, or shotgun instructor from the NRA.

All guidelines in the *Boy Scouts of America National Shooting Sports Manual*, No. 430-938, must be followed. All other guidelines will follow the Cowboy Action Shooting Program Operations Guide, No.510-318.

CHALK BALL

Program Guidelines

BSA safety policies generally run parallel to or go beyond legal mandates. However, it is the camp or activity supervisor's responsibility to confirm and ensure compliance with all applicable federal, state, and local regulations or statutes related to youth handling and using a paintball marking gun.

BSA GUIDELINES

This is a Level 2 shooting sports activity and must follow all guidelines in the *Boy Scouts of America National Shooting Sports Manual*, No. 430-938.

ADULT SUPERVISION AND TRAINING REQUIREMENTS

All course personnel involved in the chalk ball shooting program are required to have current certifications and ratings in the roles they will be performing on the course at that time. An NRA Range Safety Officer (RSO) is in charge of the entire field and will conduct the safety briefing and give range calls as required.

All other guidelines will be followed as listed in the Chalk Ball Program Guide No. 510-317.

APPENDIX A: RANGE SAFETY BRIEFING

Everyone shooting on the range will attend a Range Safety Briefing, in sight of the range, conducted by the RSO. (Posters and visual aids should be used when possible)

- Introduce yourself as the RSO. Introduce other range personnel and their roles.
- Explain what occurs during live fire.
- 3 Fundamental Rules for Safe Gun Handling.
 - **Always keep the gun pointed in a safe direction.**
 - The only safe direction on this range when live ammunition is present is downrange – toward the targets.
 - **Always keep your finger off the trigger until ready to shoot.**
 - **Always keep the gun unloaded until ready to use.**
- Rules for Using a Gun.

Shoot only at designated targets. Be sure the gun is safe to operate. Know how to use the gun safely. Use only the correct ammunition. Wear eye and ear protection when instructed to do so. Never use alcohol or drugs before or while shooting. Never use guns while emotionally upset. Store guns so they are not accessible to unauthorized persons. Some types of guns and many types of shooting activities require additional safety precautions.

The RSO should:

- Explain the purpose of the shooting event:
 - *Open Shoot *Zeroing Firearms *Match
 - *Qualification *Training
- Point out the range layout, features and limits:
 - *Backstop *Left and right limits *Target Line
 - *Firing Line *Firing Position *Ready Area
 - *Spectator Area
- Explain to participants Range Rules:
 - Know and obey all range rules
 - Shoot only at authorized targets
 - Know where others are at all times
 - Do not handle a firearm or stand at the firing line when people are downrange.
 - Stop shooting immediately upon the command “Cease Fire.”
 - Keep the gun pointed in a safe direction.
 - Wait for commands to handle a firearm, load ammunition, and fire

Participants should know:

- How to use the gun safely
- Raise non-shooting hand for assistance
- How to load...How to fire
- Use of the safety
- How to unload live ammunition
- How to extract a spent shell
- What to do in case of a misfires
- Keep the gun pointed in a safe direction and wait 30 seconds

Emergency Procedures

1. Anyone must call a ceasefire in case of an unsafe condition.
2. Seek immediate help from the RSO in case of an emergency.
3. Everyone must stay at the range in event of a shooting accident until dismissed by a law enforcement official

- Firing line commands

Cease fire.

Stop firing immediately. May be called by anyone

Count

Recounts the number of shooters in case someone is missing. May be called by anyone

Is the line ready?

Check that all shooters are in position with their firearms and ammunition.

Eye contact is made with each shooter. Only called by RSO

Load and make ready

Insert ammunition into the firearm. Only called by the RSO

Fire.

The range is Hot, Shooters may shoot the prescribed course of fire.

Only called by the RSO

Unload

Shooters remove any ammunition in their firearm and make safe (open action)

Called by RSO

The Line is Clear

Everyone has finished shooting and all firearms are made safe

Called by RSO

Move out of position

Shooters stand behind the red line. Only Called by RSO

Down Range or Go forward

Score or retrieve targets

Shooters may go forward of the firing line. Only called by RSO

Police your firing point

Clean up your shooting station, pick up your brass

APPENDIX B: CAMP DURANT PISTOL AND RIFLE RANGE CHECK LIST

Check In:

1. Range Safety Officers (RSO) and Instructors must check in with the Ranger or Camp Master before proceeding to the range. Shooting Sports Directors may receive range keys for District or Council events(must ensure credentials of all operating staff). RSOs and Instructors must show proof of certification before receiving the range keys (original certification must be kept with you on the range). Before going to the range, the Ranger / Camp Master will brief you of any issues. The Ranger will require a deposit item to ensure keys are returned before releasing keys (forgetting to return keys has been a problem). This will be agreed upon with the Ranger at time of check in.
2. Inventory Sheet. The ranger will review an inventory sheet with you at check in. The Inventory Sheet will list the number of eye and ear protectors and other equipment at the range. Check the number of items as soon as you arrive at the range and note a discrepancy in the number of items. You will return the inventory sheet with a count of the eye and ear protectors and other range equipment. Your unit will be responsible to pay for any missing equipment.
3. If not shooting immediately, put private guns and camp guns together in one safe, and put the ammunition you brought in the other safe. Lock safes and the storage unit when not shooting.

Before Shooting:

1. Make sure the gate(s) is/are closed.
2. Walk around the range to make sure it is clear of any personnel and hazards. Open range storage unit.
3. Raise the Red Range Flag
4. Bring out the First Aid Kit and put in a prominent place.
5. Set up table, stands and chairs as needed
6. Place eye & ear protection at every shooting station.

7. Move guns from the safe to the rack
8. Lock unused ammunition in the safe and lock storage room door while shooting.
9. Target and Backboard Set Up
 - a. Set up backing board on the mesh netting with small gage wire.
(Do not put holes in the posts or modify the range fixtures)
 - b. Please bring and use Spray Adhesive glue or tape to secure your targets to the backing board.
 - c. Only use approved targets listed in the range Standard Operating Procedures.
 - d. Each stand, gun and table is numbered. For convenience place the number on the backing board in front of the corresponding shooting station.
10. Assign an adult to supervise and count the scouts as they enter and exit the range.

Shooting:

1. Conduct "Safety Briefing" for all shooters (See the Standard Operating Procedures).
2. **Conduct shooting exercise according to the Standard Operating Procedures.** Note: You must follow the ratio of Instructors to shooters for the specific shooting event you are conducting.

After Shooting:

1. Put eye and ear protection away.
2. Shooters retrieve their targets.
3. Shooters pick up all brass.
4. Return shooting stands and chairs to their original position.
5. Put all safety ropes back in place.
6. Clean guns – cleaning supplies and instructions are in a crate in the storage unit.
7. When guns are clean lock them in safe. Any ammunition must be stored in a separate safe.
8. Put cleaning supplies away.
9. Put First Aid Kit back into the storage unit.
10. Return Red Range Flag to the storage unit.
11. Make sure safes are locked.
12. Lock storage unit.

13. Police area for trash.
14. Turn off lights and fans.
15. Ensure doors and gates are locked.
16. Take trash to dumpster.
17. Return keys to ranger/camp master to get your deposit item back.
18. Report any range or equipment issues to the Ranger / Camp Master by filling out the Gun Report Form.

APPENDIX C: CAMP DURANT SHOTGUN CHECK LIST

Check In:

1. Range Safety Officers (RSO) and Instructors must check in with the ranger / Camp Master before proceeding to the range. RSOs and Instructors must show proof of certification before receiving the range keys (original certification must be kept with you on the range). Before going to range the Ranger / Camp Master will brief you of any issues. The Ranger will require a deposit item to ensure keys are returned before releasing keys. (people forgetting to return keys has been a problem). This will be agreed upon with the Ranger at time of check in.
2. Inventory Sheet. The ranger will review an inventory sheet with you at check in. The Inventory Sheet will list the number of eye and ear protectors and other equipment at the range. Check the number of items as soon as you arrive at the range and note any discrepancy in the number of items. You will return the inventory sheet with a count of the eye and ear protectors and other range equipment. Your unit will be responsible to pay for any missing equipment.
3. If not shooting immediately put private guns and camp guns together in one safe, and put the ammunition you brought in the other safe. Lock safes and the storage unit when not shooting.

Before Shooting:

1. Make sure the gate is closed.
2. Walk around the range to make sure it is clear of any personnel and hazards.
3. Open range storage unit.
4. Raise the Red Range Flag
5. Bring out the First Aid Kit and put in a prominent place.
6. Pull out the eye & ear protection.
7. Load clays in thrower and hook up remote for thrower and assign a responsible person to run thrower.

Shooting:

1. Conduct "Safety Briefing" for all shooters (See the Standard Operating Procedures).
2. Do not adjust or attempt to fix the clay thrower. Contact the ranger for repairs.
3. **Conduct shooting exercise according to the Standard Operating Procedures.** Note: A one to one adult to youth ratio is required for shooting shotguns.

After Shooting:

1. Put eye and ear protection away
2. Remove remaining clays from the thrower.
3. Put remote back in box and the box in the storage unit.
4. Clean guns – cleaning supplies are in a Milk crate in the storage unit.
5. When guns are clean lock them in safe. Any ammunition must be stored in a separate safe.
6. Put cleaning supplies away.
7. Put First Aid Kit back into the storage unit.
8. Red Range Flag back in the storage unit.
9. Make sure safes are locked.
10. Lock storage unit.
11. Police area for trash.
12. Take trash to dumpster.
13. Return keys to ranger/camp master to get your deposit item back.
14. Report any range or equipment issues to the Ranger / Camp Master.

APPENDIX D: CAMP DURANT ARCHERY RANGE CHECK LIST

Check In:

1. BSA Archery Range Masters or Instructors must check in with the Ranger / Camp Master before proceeding to the range. Range Masters / Instructors must show proof of certification before receiving the range keys (original certification must be kept with you on the range). Before going to range the Ranger / Camp Master will brief you of any issues. The Ranger will require a deposit item to ensure keys are returned before releasing keys (people forgetting to return keys has been a problem). This will be agreed upon with the Ranger at time of check in.
2. If not shooting immediately lock private and camp bows and arrows in the storage unit. Lock storage unit when not in use.

Before Shooting:

1. Make sure the gate is closed.
2. Walk around the range to make sure it is clear of any personnel and hazards.
3. Place caution signs on road and trail leading to range (ask Ranger where these signs need to be placed).
4. Keep storage unit locked even when on the range. Only open long enough to pull out what you need.
5. Pull out target stands hanging on right of storage unit. Place on field. There are 3 wooden blocks placed in the ground for the Cubs, Webelos and Boy Scout distances.
6. Pull out targets, place on stands in field.
7. Bow: The council has procured Matthews Genesis compound bows for year-round use by units and district events. **DO NOT DRY SHOOT THE BOWS** (*release the string under tension without an arrow knocked for release*) – serious damage could occur to the bow causing the cable, under tension stress, to dislodge from the bow and could seriously hurt the archer or anyone nearby.
 - a. **DO NOT** ADJUST THE BOWS
 - b. **DO NOT** ATTEMPT TO RESTRING UNLESS YOU ARE COMPLETELY FAMILIAR WITH STRING THE GENESIS COMPOUND BOW!

8. Hang bows on the pegs at the shooting positions.
9. Distribute arrows in each quiver.
10. Distribute arm guards and finger guards to all archers.

Shooting:

1. Conduct safety Briefing for shooters according to the Standard Operating Procedures.
2. **Conduct shooting exercise according to Standard Operating Procedures**

After Shooting:

1. Archers retrieve the arrows.
2. Archers help clean up the range
3. Archers exit.
4. Put arrows and bows away.
5. Put targets back in the storage unit.
6. Lock the storage unit.
7. Walk field to look for lost arrows.
8. Police range area for trash.
9. Take trash to the dumpster.
10. Return keys to ranger/camp master to recover deposit item
11. Report any equipment or range issues to the Ranger / Camp Master.

APPENDIX E

Occoneetchee Scout Reservation
*Scouting Pistol Safety and Marksmanship Program
Participation and Hold-Harmless Agreement*

Camp _____, Occoneetchee Council is conducting a Scouting Pistol Safety and Marksmanship program. Scouts will be instructed how to handle, maintain, and shoot a pistol safely and be provided instruction to increase their marksmanship skills. Scouts will have classroom instruction and range instruction in which they will fire a pistol under the supervision of a trained Range Safety Officer and NRA certified pistol instructor. Scouts will be required to wear eye protection and ear protection at all times while on the range. Scouts are expected to abide by all safety rules and the instructions of the Range Safety Officer(s) and pistol instructor(s).

I, the undersigned, give my child, _____, permission to participate in this program. I understand that participation in the activity involves a certain degree of risk. I have carefully considered the risk involved and have given consent for my child to participate in the activity. I understand that participation in the activity is entirely voluntary and requires participants to abide by the rules and standards of conduct. I release the Boy Scouts of America, the local council, the activity coordinators, and all employees, volunteers, related parties, or other organizations associated with the activity from any and all claims or liability arising out of this participation

Participant signature _____ Date: _____

Parent/guardian signature _____ Date: _____

Parent/guardian printed name _____ Date: _____

Home phone _____ Cell phone _____

Email address _____

APPENDIX F

OCCONEECHEE SCOUT RESERVATION SCOUT COWBOY ACTION SHOOTING PROGRAM PARTICIPATION AND HOLD HARMLESS AGREEMENT

Camp _____ (Oconeechee Council) will be conducting a Scout cowboy action shooting program. In this program, Scouts will shoot a rifle, pistol, and shotgun under the supervision of an NRA Range Safety Officer and NRA certified instructors. Scouts will be required to wear eye protection and hearing protection at all times while on the range. Scouts are expected to abide by all safety rules and the instructions of the Range Safety Officer(s) and rifle, pistol, and shotgun instructor(s).

I, the undersigned, give my child, _____, permission to participate in this program. I understand that participation in the activity involves a certain degree of risk. I have carefully considered the risk involved and have given consent for my child to participate in the activity. I understand that participation in the activity is entirely voluntary and requires participants to abide by the rules and standards of conduct. I release the Boy Scouts of America, the local council, the activity coordinators, and all employees, volunteers, related parties, or other organizations associated with the activity from any and all claims or liability arising out of this participation. For safety, my child and I agree that he/she will do the following or he/she will be removed from the program. I understand that any additional cost associated with participation in this program will not be refunded if my child is removed for not following the rules below.

1. Complete a range safety briefing.
2. Wear all safety gear at all times while on the range.
3. Follow all the safety rules provided in the briefing.
4. Follow the instructions of the Range Safety Officer(s) and rifle, pistol, and shotgun instructor(s).
5. Do not handle the firearms until instructed to do so by the instructor(s).
6. Is 14 years of age, or 13 and has completed the eighth grade, as of the start of the class and will be in full compliance with all local, state, and federal guidelines, including age restrictions and original equipment manufacturer standards.

Participant signature _____ Date: _____
Parent/guardian signature _____ Date: _____
Parent/guardian printed name _____ Date: _____
Home phone _____ Cell phone _____
Email address _____

APPENDIX G

Gun Decontamination Procedure

A. PURPOSE

The purpose of this procedure is to provide guidance on how to properly decontaminate guns used during Occoneechee Council shooting sports events. This procedure has been developed based on accepted best practices and in accordance with recommendations from the Centers for Disease Control and Prevention (CDC).

B. RESPONSIBILITIES

Shooting Sports staff will:

- Follow all gun safety rules.
- Implement and oversee the Gun Decontamination Procedure.
- Ensure that guns are decontaminated in accordance with the procedure.
- Conduct a periodic review to evaluate the effectiveness and necessity of the procedure.

C. PROCEDURE

1. Gun Safety

Occoneechee Council Shooting Sports staff shall follow the three safety rules when handling guns.

- a) ALWAYS keep the gun pointed in a safe direction.
- b) ALWAYS keep your finger off the trigger until ready to shoot.
- c) ALWAYS keep the gun unloaded until ready to use.

Before cleaning the gun, point it in a safe direction, open the action, and **be absolutely sure that the gun is unloaded and all ammunition is removed from the area.** To assure safety, the action should be open during cleaning.

2. Gun Decontamination

Each gun should be decontaminated at the end of each day of use with an appropriate cleaning agent, such as wet wipes or a 10% bleach solution. Since bleach is corrosive and can cause significant damage to guns and gun parts, option 1 is to use unscented wet wipes (such as baby wipes). Alternatively, if there is concern that the cloth wipes would not effectively decontaminate the gun, staff can instead use a bleach solution as option 2.

Option 1 - wet wipes: Use an unscented wet wipe to wipe down the outside of the gun including the stock, action, barrel, and other components, as appropriate. Allow at least 5 minutes of cleaning solution contact time. After 5 minutes, use another slightly damp clean cloth (with water only) to wipe down the gun. The purpose is to remove any cleaning solution residue. Dry the gun with a clean dry cloth.

Option 2 - bleach solution: Since bleach solution is corrosive, staff should avoid direct skin contact with bleach by first putting on a pair of protective gloves, such as nitrile gloves. Protective eyewear is also recommended. Prepare a fresh batch of bleach solution by mixing 9 parts water with 1 part bleach. The 10% bleach solution should be placed in a spray bottle that is labeled "10% Bleach Solution". Include the date of preparation on the label. Bleach is a household chemical that loses its activity over time and is greatly impacted by temperature. Therefore, do not use bleach solutions beyond the recommended shelf life of 3 months.

Lightly mist a clean cloth with the cleaning solution. The cloth should be slightly wet to the touch; not soaking wet or dripping. Wipe down the outside of the gun including the stock, action, barrel, and other components, as appropriate. Allow at least 5 minutes of cleaning solution contact time. After 5 minutes, use another slightly damp clean cloth (with water only) to wipe down the gun. The purpose is to remove any cleaning solution residue. Dry the gun with a clean dry cloth.

Lubricate any moving parts of the gun in accordance with manufacturer's recommendations.

Place the gun in secure storage in accordance with Occonneechee Council Shooting Sports requirements.