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2021 Eno River District FALL Camporee

Mountain Man Rendezvous

At Camp Campbell

October 22-24, 2021

Pre-Registration Cost: **\$15.00** per person for the weekend

Pre-Registration Opens: September 11, 2021 and closes
October 20, 2021

Registration after the Deadline: **\$20.00**

Period attire, patrol flags, and campsite decorations are encouraged

- Tomahawk and Knife Throwing
- Crosscut Saw
- Canoe Challenge Course
- Knot Relay
- Flint & Steel Burn the Rope Challenge
- Plant/Animal Identification
- Orienteering Course
- Crossing the Missouri Patrol Challenge
- Mountain To Sea Trail Info
- Char Cloth making
- Blacksmith/Forge
- Black Powder Rifle
- Lead Shot Casting
- Cast Iron Cooking
- Wood Carving



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A letter from the Booshway:

The settling of the Western Frontier began with the Lewis and Clark Expedition in 1804. After that expedition, the “Western Expansion” was greatly enhanced by the experiences and knowledge gained by the “Mountaineers” as they called themselves. Today we know them as Mountain Men. The Trappers’ life on the frontier was one of skill and toughness. Not only was he a trapper and woodsman without equal, he was also a trader, blacksmith, cowboy, horse wrangler, teamster, doctor, gunsmith, tailor, explorer, packer and guide. One railroad executive commented that the western expansion would have lasted well into the Twentieth Century without the help of experienced guides. Many of those guides had previously been Mountain Men.

There was little room for softness in the life of the Mountain Men. Some mountain men became legends during their own lifetimes (a la Kit Carson), others led expeditions for the Army and were key to the success of frontier business interests, and still others chose a solitary life in the wilds of the western mountains. These are the things we honor the Mountain Men for. They had to be as hard as the elements they lived in. Although today’s “historians” often attempt to picture them as careless ne’er-do-wells, yet there was really no room for carelessness or timidity in their lives. A Mountain Man had to be constantly alert for signs of danger and ready for immediate action. Long periods of time often passed without his seeing another person, it was necessary that he was self-sufficient, able to live from what nature provided. He had to possess that spirit of adventure that makes a man wonder just what is up the river and over the mountain, then go and find out, regardless of time or danger.

Perhaps most important of all, the Mountain Men had the complete loyalty toward one another that can be found only in a brotherhood of rugged and hearty people of like spirit. To quote Kit Carson, “There is always a brotherly affection existing among trappers and the side of danger is always their choice”. The Trappers were disciplined and self-sufficient. They seldom asked for help, when danger threatened or a brother was in need. Asking was just not necessary; helping others was commonplace. Their “strength of character” was without question.

In today’s society a great deal of this spirit has been lost. The lifestyle for much of our populace today has changed to dependence upon others in our society being forced by law to assist them through life. We are trying to preserve the spirit of the original Mountain Men and bring back some of what has been lost. We want young men who are willing, at least for a short time, to step back in time and live life as it was meant to be as free individuals, true sons of the wilderness, and citizens of character.

As the dawn comes to Central North Carolina, a new type of camp has arrived: the Rendezvous. Let us work together, form new friends and meet old ones and develop a new camping experience of fun, challenge and adventure. We hope this will be the first of more rendezvous camps to come to Central North Carolina.

We hope to focus on the self-sufficiency, tenacity, downright toughness and teamwork, which allowed the Mountain Man to succeed in “frontier” America. You won’t be expected to know a lot about Mountain Man skills. You can expect, however, to utilize your outdoor experience and camp skills, learn new skills, and then put them to use. We don’t ask that you have a lot of experience. We do ask that you have a sincere interest in what we are doing and that you are willing to learn and teach that which you know to others who attend. Come share the fun and excitement and feel the “Spirit of the Mountain Man”. If your stick floats this way, we know you will enjoy the experience!

Your Loyal Servant,
Grey Dawg



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Welcome to the 2021 Fall Mountain Man Rendezvous Camporee at Camp Campbell

We anticipate having a fun, exciting, and safe camporee. Please read this Leader's Guide in its entirety and be familiar with it before you arrive. It contains important information that will prepare your Scouts for the Camporee, as well as enable a successful weekend.

This Scout Camporee will follow the rules of the [Guide to Safe Scouting](#). At least one unit leader must be **IOLS & Hazardous Weather Trained, and all adults must be Youth Protection trained**. Additionally, all adults should know and follow the guidelines in "Guide to Safe Scouting" and all Scouts must follow the buddy system. All participants must follow the Principles of Leave No Trace.

CAMPOREE CONTACT INFORMATION

Camporee Youth Program Chiefs: Patrick Ireland, Nathan Harris, Joshua Bosecker

Camporee Adult Advisor: Thomas Beach

Camporee Youth Associate Advisors:

Camporee Adult Associate Advisors: Mike Harris, Scott Sublett, Bill Robbins, Todd Taft

Camporee Website:

CAMPOREE ACTIVITIES AND EVENTS

This is a Mountain Man themed camporee. Themed attire, patrol flags, and campsite decorations are encouraged.

Master Activity List

The following activities are planned for the Camporee:

1. Tomahawk and knife throw. based on accuracy
2. Crosscut Saw. Timed event. race another patrol to cut a log set in crossbucks using a 2 man crosscut saw.
3. Canoe event. Be prepared to haul a load through a course and possibly portage your canoe a short distance. Also be on the lookout for an up the creek without a paddle event.
4. Knot relay- tie knots as fast as possible. (square, taut-line hitch, clove hitch, timber hitch, bowline, two half hitches, overhand)
5. Firem'n chit and the "burn the rope" event. Be prepared to use char cloth and flint and steel.
6. Plant and animal identification- straight out of the scout book for 10 local plants and 10 signs/evidence of animals in the area. Take pictures showing evidence in camp. only pictures clearly taken at camp will be honored. You can bring in plant identification. (poison ivy excluded!) Skunks and possums do not need to be brought to HQ, a picture is worth a thousand words (or smells)
7. Orienteering over a 1 mile course (Mike Harris) (Ed Shipman) one score for completing the full course, and one shorter course for those who need to learn the skills for lesser points.



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Camp wide activity

Cross the Missouri river

Timed event. Material needed = lashed A-frame, one five foot length of rope per Scout.

Preparation – Patrol will face a “river” simulated by two parallel lengths of tape ten feet apart. They should have their A-frame ready to lash and individual ropes at the ready.

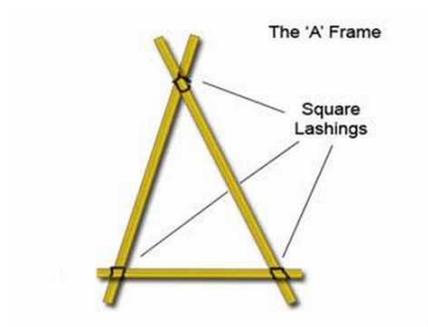
Leadership recommends practise on lashing the A frame before the event.

Activity – All Scouts must cross a “river” filled with electric eels. Patrol must get every Scout across the river without any Scout falling into or otherwise touching the “river” and the PL must demonstrate appropriate leadership throughout the event. On signal, the Scouts may use the A-frame and ropes to cross the river. If a Scout “falls into the river” he is disqualified, but the remainder of the patrol must cross the river without touching it. When the entire patrol is across the river, the PL and patrol, with all ropes and A-frame, report to the judge. First complete patrol to report correctly to the judge and give their patrol yell wins.

<https://scoutpioneering.com/tag/a-frame-walker/>

Materials for each patrol: Bring your own

- two 8-foot x 4-inch spars to serve as A-frame shear legs
- one 6-foot x 3-inch spar to serve as a ledger at the base (crossbar)
- three 15-foot x 1/4-inch lashing ropes
- six 20-foot x 1/4-inch lashing ropes (for guylines)



All events will be competitive and earn script that can be traded in for camporee items in the trading post.

The more script you win the higher your overall score for best patrol.



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Demonstrations

1. Forge, See a mobile forge in action
2. Wood carving. Stop by and carve a spell with a practised wood carver. Must have totem chip.
3. Trap display, Char cloth making. learn how to set a trap, and make char cloth.
4. Black powder firearms display
5. Cooking frontier style
6. MST trail service projects (meet the trail guides for creating a troop or Eagle service project)
7. Lead casting, see how a lead bullet was cast in a mold.

Demonstrations in progress

Reptile exhibit

Campsite inspections by the Commissioner Staff on Saturday are a part of this competition.

The Campsite inspection check list is located in **Appendix G**. We have also included a sample Patrol Duty Roster in Appendix D. (You may use your own form.) Commissioners will check to ensure that a Duty Roster is posted. (*Standard PD-107*)

A unit **fire guard chart** posted in camp (No. 33691) will earn points. See **Appendix F**. (*Standard RP-751*)

Note: Bonus points are awarded to units that show that they are prepared for competition by registering and submitting required paperwork on time.

And now for something completely different

There will be an SPL meeting Hosted by Scott Sublett and mediated by the Eluwak Chapter Chief Patrick Ireland right after cracker barrel for about 30 minutes.

There will be a hand carved door prize for each SPI or acting SPI in attendance And an award for the best camping report.

The content of the report will be on where does your unit like to go camping. In a very few words we would like to know:

1. Where is your units favorite camping spot.
2. Why is it your favorite camping spot.
3. 3 What do you do to prepare to go there.

All reports will be added into a district camping guide being assembled by Ryan Covington.

Be on the lookout for a special speaker also, sometimes we all need to hear what this program means to all of us so we can motivate everyone around us, particularly in trying times.



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Patrol Method

The patrol is the team for most of the activities. Small units should place all of their members into one patrol. Although “patrol” is not a term used in Venturing and Sea Scouts, for the purposes of competition at this camporee, large crews and ships should sub-divide into “patrols” of 4-8 people. Some events limit the number of players and will not be able to accommodate all patrol members as part of the team that is competing. If time permits, patrols may repeat events with a different group of players so that everyone has a chance to participate. Even if a patrol participates in an event more than once, only one entry per patrol will be entered into the competition and be eligible for gold coins.

Patrol Events Competition Awards:

Troop

Primitive Campsite and Inspection Awards

1st Place primitive campsite and inspection, Ribbon

2nd Place primitive campsite and inspection, Ribbon

3rd Place primitive campsite and inspection, Ribbon

See Appendix H for details.

Patrol Awards

Corps of Discovery Awards

Points can be earned by:

- *Doing well in scored events*
- *Participating in all Camporee events. (A low score in a scored event gets more points than a skipped event.)*
- *Presenting a skit, song, cheer, etc. at the campfire. Presentation should be approved on time.*
 - *Wearing themed dress. Showing patrol spirit*
 - 1st Place, Ribbon for patrol
 - 2nd Place, Ribbon for patrol
 - 3rd Place, Ribbon for patrol

How to make a Capote, Frock and other items, along with campsite tents and other items for camporee are at this link.

https://drive.google.com/drive/folders/1Mx1WxKv5KWomWoVKnRvcxHv_iLIMdmxk?usp=sharing



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CAMPOREE Trading Post

Suttlers Wagon: Our local Chapters of the Order of the Arrow will run a trading post where snacks and other items are available for purchase. Funds go to support functions of the Chapters and a campership if enough funds are raised. It is usually located in the admin area; any changes will be announced at cracker barrel.

Camporee souvenir apparel: Due to the short time frame getting to the camporee we do not have any camporee apparel for sale.

Camporee swap shop: The things in this shop are earned by participation in the camporee. Everyone who does an event gets some currency to trade with, and the better you do at an event, the more currency you get. Then you can trade the currency for things related to the camporee theme.

The more currency you have to trade the better things you can get; the more coins you spend in the shop the better chance you have of becoming the best patrol in Camporee for 2021!

This is where **early registration pays off:** we cannot spend money we do not have. **Help us budget a quality event by registering as early as you can;** you can always add Scouts later. Many of the items can take 30 days to ship to the United States.

Saturday Night Campfire

The main activities for Saturday night are the Flag Retreat and Patrol awards, a Camporee Talent Campfire, Followed by a flag retirement ceremony.

All Scouts and Scouters should assemble at the **Flag pole** in the large activity field at **6:15 PM**. Patrol awards will be distributed at this time, bringing you bragging rights to the campfire. Immediately after the Flag Retreat and Patrol awards in the activity field, the assembled crowd will proceed to the campfire area.

The Camporee Campfire will start with skits, songs, and other fun stuff. Each unit should be ready to do their favorite skit, song, or cheer. Not sure about what skit to do? The MacScouter's Big Book of Skits (<http://www.macscouter.com/Skits/index.asp>) is a great place to start. Units must have their skit or presentation approved (i.e. vetted) by Camporee staff. Vetting of skits needs to be done by 4:30pm at the Order of the Arrow trading post. Please, no last-minute changes or entries after skits have been vetted and approved.

Once the Camporee Talent portion of the Campfire is over, the Campfire will focus on the US flag retirement ceremony followed by the song Scout Vespers

Sunday Morning – Interfaith Worship Service

We will have a Sunday morning flag raising ceremony and interfaith worship in the large activity field. Each unit should have a Chaplains Aide that is willing and ready to lead a portion of the service.

Chaplain Aides should report to the Activity field 30 minutes prior to the service to rehearse the service.



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Cleanup and Departure

Once your site is clean, send two runners to admin for departure. A Commissioner will come to your site and give you 2 surveys, one for youth and one for adults. Many improvements to our camporees have come from these surveys. Upon completion of the survey and a brief inspection of the site, patches and ribbons will be given to the unit youth leader and the unit is free to go.

No one will be staffing HQ either before or during the Interfaith Worship Service on Sunday, so be prepared.

If a unit needs to leave on Saturday or early Sunday, let leadership know in advance what time you expect to leave so we can have your patches ready.



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REGISTRATION AND FEES

Advance Registration:

Early registration allows staff to purchase more and better items for the barter shop; many items take 30 days to ship from outside of the United States.

Registration will go live in September using a link found on the council calendar event page <http://www.ocscouts.org/sa2-camporee> Use this link to also find the latest event guide and updated event information as we get closer to the date. Updates may be released as the event approaches, so please be sure to verify that you have the latest version.

In addition to the benefit of a discounted fee, advance registration for this Camporee is ***strongly recommended*** in order to request a site and have a smoother and faster Friday night check-in. Please correctly indicate the number of people you will be bringing with you so that you can be assigned an appropriately sized campsite. Site requests will be honored on a first come basis. Units which do not register in advance can still register at Friday night check-in and participate in the Camporee but will have to pay the full registration price and may have to camp in a site with limited space or an overflow area with no facilities. Patches are not guaranteed for units that do not register in advance. Units that do not register in advance will need to complete the entire registration process before they will be directed to a campsite. **For advance registration rates and benefits, the pre-registration must be completed online no later than October 20, 2021.** Per council policy, refunds are not guaranteed for cancellations after this date.

Registration Fees:

The discounted fee for this Camporee is \$15 for all Scouts, guests, and adult leaders **IF** the unit is registered in advance; \$20 for all Scouts, guests, and adult leaders if the unit is **NOT** registered in advance. The Camporee fee will cover a Camporee patch for each paid participant and all Camporee operational costs. Additional costs for participants, over and above the Camporee fee, will be their food costs (as determined by their unit), camporee themed schwag, and snack goodies which will be for sale during the day Saturday at the Order of the Arrow Cantina.

Advance Registration is completed online from the Camporee information page. It can be accessed from the Occoneechee Council web calendar or directly at <http://www.ocscouts.org/sa2-camporee>

Participation Guidelines

All participants must follow the Scout Oath, Law, and the principles of Leave No Trace. The Camporee is open to all Mawat, Shakori, and Awahili District Scouts, as well as Scouts from the new West District. Units from other BSA districts and councils are also welcome to attend if space is available. However, we need to know in advance which units are planning to attend and how large a contingent they plan to bring. In addition, we are encouraging Scouts to invite a friend who may be interested in Scouting to attend this Camporee.

Due to the COVID-19 outbreak, in accordance with CDC and BSA guidelines, masks covering the nose and mouth must be worn during this event. When this is not possible, (e.g. during meals) physical distancing (6+ feet between individuals) must be maintained.



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Forms Required at Check-In:

All forms must be completed prior to arriving at camp
Not completing forms prior to arrival delays check in. A Scout is courteous.

The Senior Patrol Leader (troops), President (crews), Boatswain (ships), or adult unit leader from each unit checking in on Friday night is responsible for completing and turning in the following forms to the Camporee Registration Staff:

- The On-Site Registration Form: located in **appendix A** Emergency contact information for each camper is required.
- Unit swim classification record: located in **appendix B**
- The unit's health forms should be presented at check in. Part A and B are required for short term camps. The unit should keep the forms available and in a secure location. Staff, Adult volunteers and youth not attending with a unit must present health forms to medical staff for review. (*Standard HS-503*)
- **COVID 19 pre event check list for each person entering camp, to be turned in at temperature screening. See **Appendix I**.**

DIRECTIONS TO CAMP CAMPBELL AND FRIDAY NIGHT CHECK-IN

- Address: 498 Mill Creek Rd., Clarksville, Va
- Directions to Camp Campbell appear in Appendix E of this Guide. Note: Some GPS and electronic/computer mapping systems suggest travelling on Antioch Church Road to get to Mill Creek Road. Lake levels are often high during the camporee, and this route is impassible due to flooding. The Epps Fork Road route does not have this problem and is recommended.
- All units, whether or not registered in advance, will go through a check-in process on Friday evening at Camp Campbell. Check-in will take place between 4:00 PM and 9:00 PM. Units will arrive in camp and be directed to park along the road beneath the power line to the HQ building.
- **All Scouts and leaders must be present with their unit at check-in. Due to COVID rules, leaders will not be permitted to check in people who are not physically present with them at check-in. People may not hike or drive to campsites until they have completed check-in with camporee administration. All vehicles proceeding beyond the check-in area will require a vehicle pass.**
- **Anyone arriving outside of the unit arrival must process through admin. No exceptions please.**
- The unit roster will be collected and the unit leader can display the medical health form book and then return it to a secure location within the unit. Each adult and camper will need to submit the **COVID checklist**.
- Each unit will be allowed one vehicle and trailer in camp. Camp Campbell has a one lane dirt road leading to the camp sites and traffic would become too congested without this provision. Please consolidate personal and unit equipment into as few vehicles as possible when you



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pack your vehicles at your meeting place. Due to congestion, darkness, etc. it is often more difficult to do this once you arrive at camp.

- Units will be directed directly to the assigned campsite for the weekend by staff after check in.
- NOTE: If you have a preferred campsite area, please note it on your pre-registration form and the Camporee staff will do its best to situate you in the preferred campsite. In the event that you are unable to make this selection when registering please email mawatcamping@gmail.com with your preferred site.
- Units which are not registered in advance will check in, have a campsite assigned to them based on availability and their numbers, and then be directed by Camporee staff to their assigned campsite. If a unit is spread out on arriving (that is, several vehicles for the unit which do not come all together), the designated leader of the unit should come first and complete check-in, and persons in late arriving vehicles will be directed to the assigned campsite for their unit.
- For units which ARE registered in advance, the Friday night check-in procedures will consist of comparing actual unit participation numbers to advanced registration numbers and settling up any differences, collecting from the unit leader the Unit Check-In Roster listing all youth participants. For units which ARE NOT registered in advance, the Friday night check-in procedures will be the same, except that all payment and settling up will be done as part of check-in, and campsites will need to be assigned for the unit, as space is available. The unit will not be allowed to advance into camp until registration is complete.
- A welcome packet will be given to the unit's youth leader with several forms, a campsite inspection sheet, and camporee schedules to distribute to each participant or patrol.
- A copy of the Interfaith Worship Service program will be included for the Chaplains aid to review for Sunday morning.
- **Standard HS-503 for Short-term camps.**
- Upon arrival, each leader of a unit must have for each camper and adult leader an up-to-date BSA Annual Health and Medical Record form. These will remain with the unit leader and **not** be collected by admin.
- Staff members, adult volunteers, and youth not attending with a unit must present to the camp health officer or designee an up-to date BSA Annual Health and Medical Record form. Parts A and B are required for short-term camps.
- Health forms and permission forms must be kept in a secure location accessible to the unit leader and camp staff while the camper or adult leader is in attendance. For those not attending with a unit, health forms and permission forms must be on file in a secure location accessible to appropriate staff members while the camper, staff member or volunteer is in attendance.



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Program Accessibility for persons with special needs

The camper or adult leader should convey special needs to admin in advance of camporee. Every effort will be made to make sure every event is accessible within requested parameters in advance of the event if staff is given proper advance notification. When notification is not able to be given, every effort will be made using the materials on hand to adapt the event.

When arriving to camporee report to admin for any accommodations and a vehicle pass if needed.

Safety Guidelines

This Scout Camporee will follow the rules of the Guide to Safe Scouting. **At least one unit leader should be IOLS & Hazardous Weather Trained.** Additionally, all adults should know and follow the guidelines in “[Guide to Safe Scouting](https://www.scouting.org/health-and-safety/gss/)” (<https://www.scouting.org/health-and-safety/gss/>) and all Scouts must follow the buddy system.

In the event of emergency **3 blasts** of a car horn or designated device means lost Scout. Return to camp for roll call immediately.

4 blasts of a car horn or designated device mean inclement weather is approaching. Prepare to shelter in place unless otherwise notified by camporee staff. DO not return to your camp and do not begin to drop tents unless instructed to do so by Camporee staff. Your safety is more important than your gear.

Camper Security (New National standard for 2021)

Make sure all forms are filled out **prior** to arriving at Camp please, think of those waiting to be checked in after you. A Scout is courteous.

Each camper will be temperature checked and noted on the pre event check list when entering camp. All fields on the unit registration form for each camper must be filled out and turned into admin. Standard AO-804

No youth camper can leave camp without the unit leader first bringing the camper to admin and meeting the person signing the camper out in the presence of an admin staffer. Standard AO-804

Arm Bands will be used throughout the event, any person who is not wearing an arm band should be reported to an adult camporee staff member right away. Standard AO-804

Any **unauthorized person** in camp who may pose a possible threat should be reported to 911 and camporee staff notified right away. Standard AO-804

Per BSA requirements, at least two registered adult leaders who are 21 years of age or older are required to attend with each unit, and to be present during the entire Camporee. Units bringing female youth must bring at least one registered adult female who is 21 years of age or older. All leaders must have a current Youth Protection Training certification. One must have hazardous weather training,



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Medical/First Aid:

- The Camporee will arrange for a medical officer to be on-call at the camp to help with first aid emergencies. The station will be in the HQ building. However, please remember that Day-Campers, Units and Unit leaders, NOT the medical officer and NOT the Camporee staff, will be primarily responsible for minor first aid for their participants.
- If any medical care need arises which requires a visit to a hospital or medical care provider outside of the camp, unit leaders must notify and coordinate such care with Camporee HQ. DO not delay calling 911 if the emergency warrants. HQ must be notified **immediately** following 911.
- When you call 911 tell them the address is **498 Mill Creek Rd., Clarksville, Virginia**
- An AED is stationed in the HQ building.
- If any accident or injury occurs within the camp, Scouts must notify both Camporee HQ and unit leaders, to make sure that the medical needs of any victim are promptly met.
- In the event that external emergency services (e.g. ambulance) are called, someone should go to the camp front gate to meet and direct the emergency responders to the appropriate area. Camporee HQ will be at the Admin Building.
- Townsville, NC EMS-Fire services.
- Clarksville Primary Care Center
61 Burlington Dr, Clarksville, VA 23927
(434) 374-2773
- Maria Parham Health
566 Ruin Creek Road
Henderson, NC 27536
(252) 438-4143
- Campers' medical forms must be available to adults authorized to provide camp health care and to adults accompanying minors off-site where emergency health care may be needed.
- Health information is shared only on a need-to-know basis.

NCAP Standard AO-805 Emergency procedures

Lost or missing persons

Three blasts on horn/device. All scouts report back to unit camp site for head count.

Unit leaders report roster either as all present or other to HQ right away.

Two blasts on horn/device is all clear. The all clear for any situation is two blasts.

Extreme weather conditions, including appropriate shelter

Four blasts on horn/device. Everyone shelter in place until camporee staff is notified of the nature and extent of the emergency. Events at Campbell are staged all through camp, using a phone or text system will reach all staff that can then direct campers to either shelter in place or report to the appropriate location such as unit camp site or HQ building. Under no circumstances are camp sites to be broken down in advance or during inclement weather.



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For small groups, the Block House can be the shelter for extreme weather.

Fire (both structure and wildfire)

In a **structure fire**, all campers report to unit campsite and wait for camporee staff for further instructions, do not break camp unless informed to do so. Move all fuel bottles to a cold fire ring, do not place in a confined space such as a trailer or vehicle. Flammable liquids and hazardous materials shall not be stored in the Block House.

In a **wildfire, gather** in the main activity field in the unit location for flags, unit leaders will conduct a head count and report all present to camporee staff. Those in camp, if conditions permit, move all fuel bottles to a cold fire ring, then report to main activity field. Do not break camp.

If conditions do not permit movement around camp, the secondary locations will be the waterfront and the small activity field.

Camporee staff that has been contacted by HQ will have instructions on where to report if camp is infested by fire. Staff in each area will gather the roster count to relay to HQ to make sure each camper is accounted for.

Any camper that finds himself/herself separated from camp by fire is to stand on the nearest beach area.

Communicable diseases and infection outbreaks

Camporee staff will notify campers to report to the unit campsite. Use standard social distancing rules until notified by EMS or staff that the all clear has sounded.

Hazardous materials exposure

Contact EMS and notify the camp health officer immediately.

Dangerous encounters with wildlife

Those in the immediate area gather in a large group and present a large loud unit. Do not threaten or intimidate the wildlife by triggering the fight reflex by throw object etc., Do your best to trigger the flight reflex instead.

Those outside the group not in imminent danger are to move quietly away and not draw attention to themselves.

Report contact immediately to HQ

Intrusions (including active shooters)

The entrance gate to camp should always remain closed. It is recommended during large gathering of Scouts; a member of the event security team be stationed at the gate during day light hours and locked during hours of darkness. The beach areas along Kerr Lake should be monitored by the security team for unwanted guests.

Event arm bands, shirts etc. must be used the entire length of time of the event and on Camp Campbell property.



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In the event that an intruder that has not gotten an arm band from HQ is spotted the nearest staff or adult leader should be notified right away. Get a description and last known location.

Staff may institute missing persons and have all scouts return to camp sites, use buddy system. If not able to use buddy system report to nearest adult leader/campsite where registered campers are present for instruction, report location to HQ for roster count.

In case of **an active shooter**. Shelter in place, make your profile as small as possible, use ravines, fallen trees etc. to reduce your visibility.

Once the two blasts on the horn/device are sounded, report to your unit campsite right away for a roster count. Once all units have been cleared either two more blasts will follow or instruction from HQ and staff will follow.

Natural and manmade hazards at the camp and program/camp sites

The site will be marked with hazard tape prior to the event. If a new area is identified, mark it off and report it to HQ. HQ will have caution tape if needed. Do not enter any area that is cordoned off by caution tape.

Equipment that, due to the use and risks presented, is limited to authorized personnel using specified safety procedures, as identified in a written risk assessment

Use of chain saws during an event is not allowed. In the case of emergency, they may be used by BSA certified adults with proper safety equipment and knowledge of HQ. e.g. Fallen tree blocks egress from camp site.

Utilities Emergency Shut Off

Main Shutoff to Campbell's electricity is on the front of the Block House. The water shutoff is in the utility room of the Block House. These are the only two utilities in camp.

Participation of Cub Scouts and Families:

All Cubs and their families are encouraged to attend our Council Cuboree at Camp Durant this same weekend for age appropriate activities. Cub Scouts may attend the Camporee, but **there will not be many activities designed for this age group**. The fee for packs staying overnight is the same as for other units. There will be port a potties dedicated to those sites and a privy. Flush toilets are available in admin for adults only. Dens may come up and tour camp during the day on Saturday, but they must check-in at HQ first.

Camporee activities designed for Scout age youth in troops, crews, and ships. Where activities are age appropriate, Cub Scouts are welcome to participate in between the patrols as they compete for awards. Campbell has a lot of shoreline that is great for fishing and it has short hiking trails through camp. They can visit the Trading Post and buy a patch, and other items. There will be no charge for dens visiting during the day. Day visitors will not receive a camporee patch unless they pay for it.

Arrow of Light Scouts (Webelos II) are welcome to camp with troops. Make sure to set expectations that the attention of the Scouts in the Troop may be focused on the camporee events and competitions and not on participating in activities with the Webelos Scouts during the weekend. Activities will be geared to provide challenges to Scouts. For more information please read the



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following web link with content about Cub Scout Outdoor camping:

<https://www.scouting.org/outdoor-programs/camping/cub-scout-outdoor-program/>

According to the Guide to Safe Scouting the rules for Webelos camping with a Troop are as follows:

A Webelos Scout may participate in overnight den camping when supervised by an adult. In most cases, the Webelos Scout will be under the supervision of his parent or guardian. It is essential that each Webelos Scout be under the supervision of a parent-approved adult. Joint Webelos den-troop campouts including the parents of the Webelos Scouts are encouraged to strengthen ties between the pack and troop. Den leaders, pack leaders, and parents are expected to accompany the Scouts on approved trips.

Registration and Participation of Adult Leaders, Parents and Siblings:

Most camporee activities are designed for individuals who are old enough to join a troop, crew, or ship and may not be suitable for younger children. The Guide to Safe Scouting states:

If a well-meaning leader brings along a child who does not meet these age guidelines, disservice is done to the unit because of distractions often caused by younger children. A disservice is also done to the child, who is not trained to participate in such an activity and who, as a nonmember of the group, may be ignored by the older campers or be at risk from activities that are not age appropriate.

Within the parameters of these guidelines, other adult leaders, parents and siblings of registered Scouts may register and attend, at the same registration fees set forth above. Parents, adult leaders, and siblings are allowed to participate in all Camporee activities as time permits; giving first preference at all times to registered Scouts and guests. Siblings must be under the supervision of their parent(s) at all times during the Camporee. All **paid and registered** guests, adult leaders, parents, and siblings, will receive a Camporee patch and are eligible for Camporee awards.

GENERAL ADDITIONAL INFORMATION

Cooking & Campfires

Units are allowed to have campfires and pits for charcoal cooking within their campsites; however, they must be attended at all times while in use and properly put out or banked when not in use. Appropriate fire circles **MUST** be used. Propane stoves and lanterns are also permitted. Please remember and abide by the **BSA "NO FLAMES IN TENT"** policy.

At Camp Campbell, the Army Corps of Engineers states any tree under three inches may be cut down; other laws may apply to protected species. If larger trees are felled, a fine may be assessed by the Corps of Engineers.

Weather

Weather will be provided. Camporee will be held rain or shine. Be Prepared.

Uniforms:

All youth and adult members of BSA should be in proper uniform when appropriate. The BSA field uniform ("Class A") should be worn for arrival, OA campfire, interfaith worship service, cracker barrels, flag raisings & retreats, awards ceremonies, and departure. The BSA activity uniform ("Class B") is appropriate for other times.

Costumes associated with the theme of the camporee may be worn in place of the activity uniform.



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Waterfront:

We will have a BSA approved swim director to run the beach area.

Unit Leaders should complete the Unit Swim Classification Record in appendix C to turn in at registration. The camporee staff will **NOT** have time to administer any swim tests at the camporee. Therefore, swim tests must be completed prior to the camporee. Swim tests administered during summer camp last year will suffice for the camporee.

Fishing Conditions:

Fishing can take place anywhere on the lake shore unless otherwise indicated. The Camporee staff will have caution tape set up around areas where fishing will not be permitted (such as around competition areas). Please respect these boundaries. Scouts can fish as long as they bring a buddy with them. Standard State regulations pertaining to fishing license as required by Virginia will apply. All fishing is either catch-and-release, or catch-and-eat. Participants must bring their own fishing equipment as the camporee staff is not providing any fishing equipment or supplies. Please be sure to take all hooks, line, etc. with you when you leave.

Community Facilities:

Camporee Campers will be camping in designated wilderness campsites. In each of these campsites, there may be some permanent facilities: some picnic tables, a fire ring, a latrine building, and a faucet with running water. Several units will be in each campsite, meaning that units will be in close quarters and will need to all share the permanent facilities in that campsite (no first-come, first serve). Please practice the Scout Law, and be considerate of your neighbors in the campsites! Unless otherwise notified, do not build any fires outside the designated fire rings. A starter roll of Toilet paper will be placed in each campsite privy by Camporee Staff.

Please keep port a johns clean and neat; intentionally vandalizing the port a johns will be grounds for dismissal from the camporee. Please follow any signs indicating male/female or adult/youth. For the purposes of latrine facilities, we will follow BSA national youth protection rules which state that individuals aged 18 or older are classified as adults, even though some programs like the Order of the Arrow, Venturing, and Sea Scouts use a different age for youth membership eligibility.

No Scouts are to enter the Admin Building without the express consent and supervision of adult leadership. This includes the bathrooms; port a johns and pit toilets are available for Scouts to use outside.

Meals:

Units are responsible for their own meals. Meals for Scouts and unit leaders are not included in the Camporee fee.

Drones:

Drones (unmanned aircraft systems) should be used only with the permission from camporee administration. All applicable Federal Aviation Administration (FAA) rules and regulations must be followed. BSA Drone Safety guidelines should be followed. BSA guidelines are available at <https://www.scouting.org/health-and-safety/alerts/drone-safety/>

Trash & Recycling:

Please be prepared to pack all of your trash out of camp on Sunday. The dumpsters on the corner of



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Epps Fork and Mill Creek Rd should be available for use. There are not convenient recycling collection sites in or near camp, so you will need to take recyclable material back to your hometown.

Camp Campbell / Camporee Service Projects:

This year, we would like to continue a tradition of conducting at least one service project with each camporee.

For Campbell, each unit is being asked to bring at least one picnic table to leave at camp.

The table may be painted or inscribed by the Scouts

Talent Release – Photos, Video, and Audio recording

All participants and visitors hereby assign and grant to the Occoneechee Council and the Boy Scouts of America the right and permission to use and publish the photographs/film/videotapes/electronic representations and/or sound recordings made of them at this event by the Occoneechee Council and the Boy Scouts of America, and they hereby release the Occoneechee Council and the Boy Scouts of America from any and all liability from such use and publication.

All participants and visitors hereby authorize the reproduction, sale, copyright, exhibit, broadcast, electronic storage and/or distribution of said photographs/film/videotapes/electronic representations and/or sound recordings without limitation at the discretion of the Occoneechee Council and the Boy Scouts of America and they specifically waive any right to any compensation they may have for any of the foregoing.



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APPENDIX A – ON SITE REGISTRATION FORM

Circle Unit type: Pack Troop Crew Ship Post	Unit Number:	Circle Unit Youth Gender: Male Female Both	On-site Unit Leader Name:
Number of Youth Campers:	Number of Adult Campers:	Number of Day Visitors:	Leader Phone:

#	First Name	Last Name	Emergency Contact Name	Emergency Contact Phone	Adult	Camper	Patrol Name
1					Y N	Y N	
2					Y N	Y N	
3					Y N	Y N	
4					Y N	Y N	
5					Y N	Y N	
6					Y N	Y N	
7					Y N	Y N	
8					Y N	Y N	
9					Y N	Y N	
10					Y N	Y N	
11					Y N	Y N	
12					Y N	Y N	
13					Y N	Y N	
14					Y N	Y N	
15					Y N	Y N	
16					Y N	Y N	
17					Y N	Y N	
18					Y N	Y N	
19					Y N	Y N	
20					Y N	Y N	



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APPENDIX A – ON SITE REGISTRATION FORM (Continued)

Circle Unit type: Pack Troop Crew Ship Post	Unit Number:	Circle Unit Youth Gender: Male Female Both	On-site Unit Leader Name:
Number of Youth Campers:	Number of Adult Campers:	Number of Day Visitors:	Leader Phone:

#	First Name	Last Name	Emergency Contact Name	Emergency Contact Phone	Adult	Camper	Patrol Name
1					Y N	Y N	
2					Y N	Y N	
3					Y N	Y N	
4					Y N	Y N	
5					Y N	Y N	
6					Y N	Y N	
7					Y N	Y N	
8					Y N	Y N	
9					Y N	Y N	
10					Y N	Y N	
11					Y N	Y N	
12					Y N	Y N	
13					Y N	Y N	
14					Y N	Y N	
15					Y N	Y N	
16					Y N	Y N	
17					Y N	Y N	
18					Y N	Y N	
19					Y N	Y N	
20					Y N	Y N	



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APPENDIX B – UNIT SWIM CLASSIFICATION RECORD

<https://filestore.scouting.org/filestore/outdoor%20program/aquatics/pdf/430-122.pdf>

Unit Swim Classification Record

Swim tests are will not be available at Camp Reeves. In order for a Scout to participate in aquatics activities, he must have a swim test prior to camporee. Although swim tests are conducted away from camp, the aquatics director shall at all times reserve the authority to review or retest all participants to assure the standards have been maintained.

Only swimmers will be allowed to participate in the waterfront activities that are in the watercraft.

This form must be in the aquatic director's possession before your Scouts will be allowed to participate in aquatics activities.

Unit Number: _____ Date of Swim Test: _____

	Full Name (please print)	Swim Classification		
		Non-swimmer	Beginner	Swimmer
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

Name of Person Conducting the Test	
_____	_____
Print Name	Signature

Unit Leader	
_____	_____
Print Name	Signature



APPENDIX C – PATROL CAMPOUT DUTY ROSTER (SAMPLE)



PATROL CAMPOUT DUTY ROSTER

Patrol Name: _____ Date: _____

SETUP

FRIDAY

Patrol Box			
Water			
Fire Master			

SATURDAY

BREAKFAST

Cook (s)			
Clean up			
Fire Master			

LUNCH

Cook (s)			
Clean up			
Fire Master			

DINNER

Cook (s)			
Clean up			
Fire Master			

SUNDAY

BREAKFAST

Cook (s)			
Clean up			
Fire Master			

LUNCH

Cook (s)			
Clean up			
Fire Master			

OTHER DUTIES

1			
2			
3			
4			
5			
6			
7			



APPENDIX D – MAPS AND DIRECTIONS TO CAMP CAMPBELL

DIRECTIONS TO CAMP CAMPBELL, BSA

Camp Campbell is located north of Henderson (NC) on the shores of Kerr Lake just across the border in VA.

Directions from Downtown Raleigh (60 mi., 1.3 hrs.)

Travel north on US-1 past Wake Forest to Henderson and take the NC-39 exit. Go to top of the exit and turn left over bridge onto NC-39 N (Andrews Ave.) and continue in a northerly direction for about 13.8 miles to Townsville (NC).

Directions from Downtown Durham (54 mi., 1 hr.)

Travel north on I-85 to Henderson (~38 mi.) and take Exit 214. Go to top of the exit and turn left over the bridge onto NC-39 N (Andrews Ave.) and continue in a northerly direction for about 11.8 miles to Townsville (NC).

Directions from Townsville to Camp Campbell

The Townsville Post Office (a small red brick building) will be on the left, about 11.4 miles from I-85/NC-39 bridge. Continue north on NC-39 for 4.8 miles from the Post Office and take the right-hand fork onto Rock Springs Church Road (SR 1356). Look for sign marked "Oconeechee Boy Scout Camp Campbell" just before fork. The Rock Springs Baptist Church is in the vertex of this intersection.

Via Epps Fork Road

Continue on Rock Springs Church Road. When you see the NC/VA state border marker, the road name changes to Epps Fork Road. Drive 0.5 mile further to the intersection with Mill Creek Road (there will be trash dumpsters on the left). Turn left at the dumpsters onto Mill Creek Road. Travel 0.5 miles to the entrance gate to Camp Campbell on the right. (If you reach an area where the road crosses the water, you have gone a bit too far and missed the gate).

Via Antioch Church Road

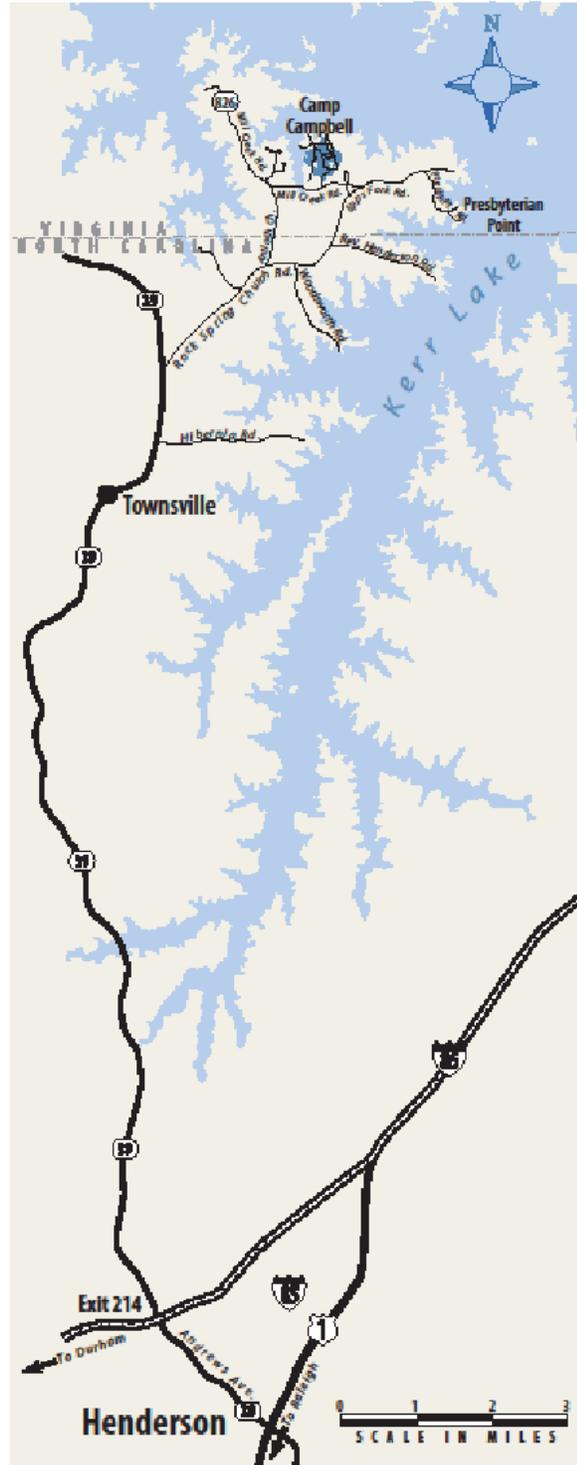
After turning onto Rock Spring Church Road, continue for 2.0 miles and turn left onto Antioch Church Road. Drive 1.1 miles over the VA line and turn right onto Mill Creek Road. The gate to Camp Campbell will be 0.7 mi. on the left.

Note: This route may not be a good choice if the Kerr Lake water levels are high since the bridge over Mill Creek Road will be likely be covered with water and impassable.

Inside Camp Campbell

Once inside the camp gate, follow the main gravel road about 0.3 mile to the first road to the left for Campsites 1 & 2. If you continue down the main road another 0.3 mile, you will reach the main fork in the road (there is a small shelter with power lines that looks like a bus stop shelter). The left fork will take you to Campsites 3-21 and 26. The right fork will take you to the Block House where the well and water source is maintained. The Craft Pavilion with adjacent activity field and Campsites 22-25 are found another 0.3 mile at the end of this road.

Note: If you unlock the gate, be sure to lock it behind you!

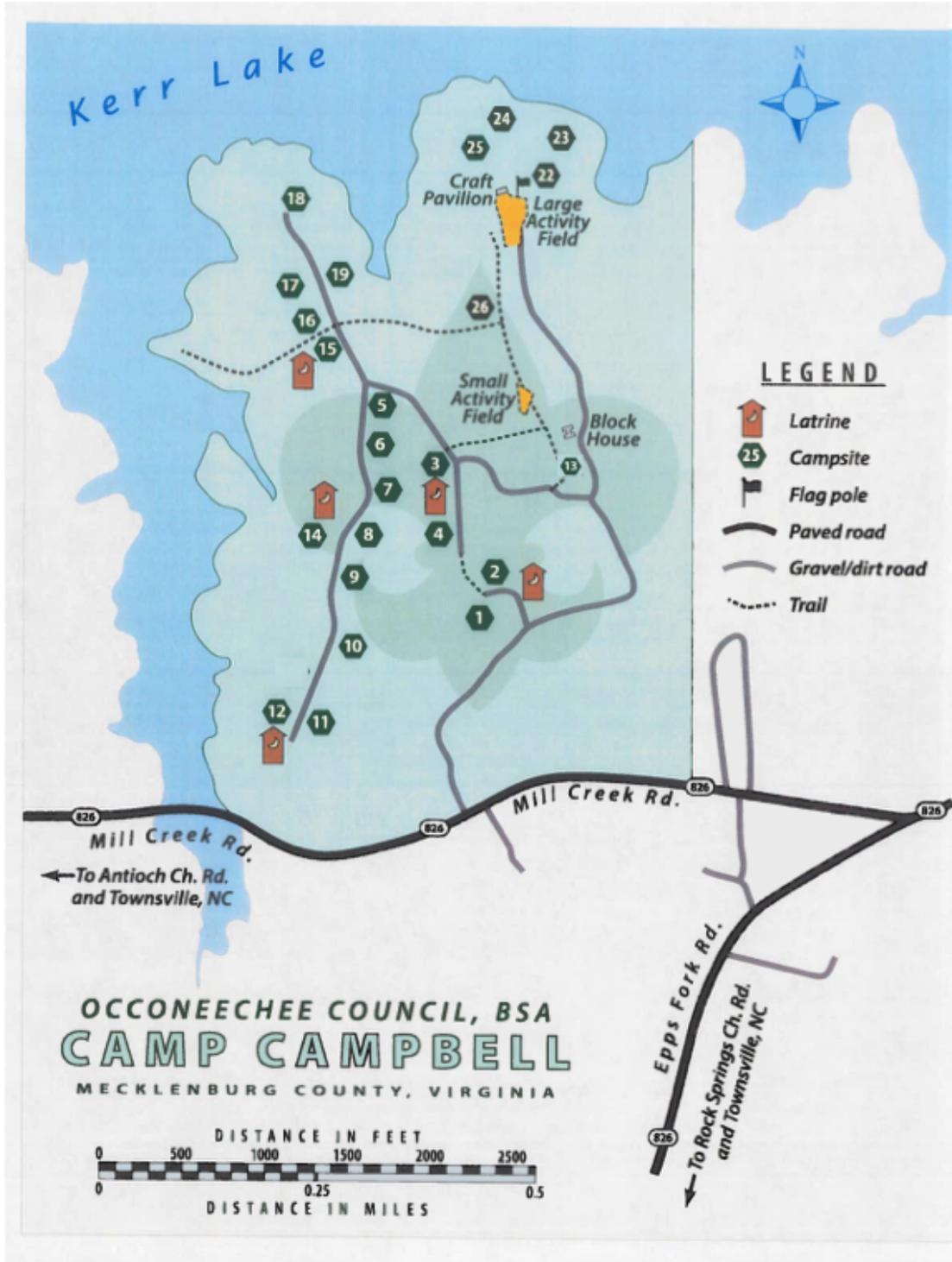




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APPENDIX E - MAP OF CAMP CAMPBELL





APPENDIX F – UNIT FIREGUARD CHART

SOUND ALARM

DROP TENTS (CANVAS ONLY) IF NECESSARY AND SAFE TO DO SO

IN CASE OF FIRE
REPORTING AND ASSEMBLY INSTRUCTIONS

All camp local changes are made in these suggested procedures. All exceptions, however, should be made on the recommendation and with the approval of local fire authorities.

IN A UNIT CAMP SITE

1. Sound the alarm by yelling "Fire!" and then notify the first adult you see, then report to a camp officer or the camp fire warden.
2. Extinguish a fire only if it can be done quickly and easily.
3. When the central alarm is sounded to warn the camp, quickly mobilize in your unit. Move to your preassigned point immediately and await directions.
4. A warden reports to the camp office for instructions from the camp fire warden.
5. In the event of a tent fire, you can douse it with water or sand, or simply stand back and let professionals fight the fire.

OUTSIDE UNIT CAMP SITE

1. If you discover a fire anywhere in camp, report immediately to the camp office so the alarm may be sounded and fire authorities notified.
2. Camp fire warden sounds the central alarm, and your unit follows steps 3 and 4 above.
3. **Remember:** Campers should not be directly involved in the fire fighting process except for fires that can be quickly and easily extinguished.

In case of a fire in our campsites, we will notify _____ Camp fire warden and follow the instructions of our unit fire warden. _____ Camp fire warden

UNIT FIREGUARD CHART

Fill out and post this chart on your campsite bulletin board.

Unit Campsite Fire Prevention Assignments		Equipment Checked
First Day	Date _____ Troop fire warden _____ Patrol _____ Fire Warden _____	Equipment _____
Second Day	Date _____ Troop fire warden _____ Patrol _____ Fire Warden _____	Equipment _____
Third Day	Date _____ Troop fire warden _____ Patrol _____ Fire Warden _____	Equipment _____
Fourth Day	Date _____ Troop fire warden _____ Patrol _____ Fire Warden _____	Equipment _____
Fifth Day	Date _____ Troop fire warden _____ Patrol _____ Fire Warden _____	Equipment _____
Sixth Day	Date _____ Troop fire warden _____ Patrol _____ Fire Warden _____	Equipment _____
Seventh Day	Date _____ Troop fire warden _____ Patrol _____ Fire Warden _____	Equipment _____

Troop _____
Camp _____
Troop fire warden _____
Troop campsite _____
Dates _____



FLAMMABILITY WARNING CAMPING SAFETY RULES

NO TENT MATERIAL IS FIREPROOF, AND IT CAN BURN WHEN EXPOSED TO HEAT OR FIRE. FOLLOW THESE RULES:

- Only flashlights and battery-powered lanterns are permitted in tents. **NO FLAMES IN TENTS** is a rule which must be enforced.
- Chemical-fueled stoves, heaters, lanterns, lighted candles, matches, or other flame sources should **never** be used in or near tents.
- Do not pitch tents near open fire.
- Do not use flammable chemicals near tents: charcoal lighter, spray cans of paint, or bug killer and repellent.
- Be careful when using electricity and lighting in tents.
- Always extinguish cooking and campfire properly.
- Obey all fire laws, ordinances, and regulations.
- Keep campers informed on a daily basis of your camp's fire danger.



We will prevent fires by breaking matches in two after using.

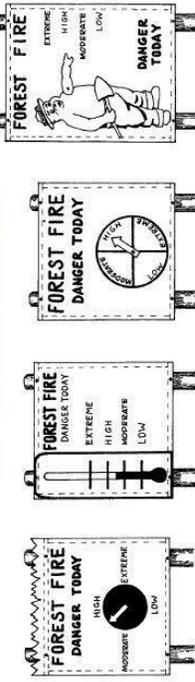


Putting fires COLD OUT with water.



Feeling with fingers to test heat.

VARIOUS TYPES OF FIRE DANGER SIGNS IN CAMP





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APPENDIX G – CAMPSITE INSPECTION SHEET

Score each item from 0 to 5 points.

UNIT AND PATROL SITE

- 1. Evidence of campsite planning _____
- 2. Separate patrol areas with patrol names clearly indicated _____
- 3. Dining fly pitched properly _____
- 4. Tents (and hammocks) properly pitched _____
- 5. Proper display of U.S. and Unit flags _____
- 6. Each Scout's personal equipment is properly stored _____

HEALTH AND SAFETY

- 1. All tools and equipment safely stowed _____
- 2. Liquid fuels properly stored _____
- 3. Tent lines flagged _____
- 4. First Aid kit clearly visible and marked _____
- 5. Campsite clean of litter and trash _____
- 6. Campsite neat and orderly in appearance _____
- 7. Vehicles & trailers properly secured with no unauthorized vehicles present _____
- 8. Axe yard roped off & proper distance from food prep & camping area _____
- 9. Fire safety equipment clearly visible and fire guard chart on display _____

CAMP KITCHENS

- 1. Fire rings used (if open fire). Fire rings properly cleared (if in use) _____
- 2. Fire wood properly stored (if available) Fire is extinguished or actively watched _____
- 3. Kitchen area clean and orderly _____
- 4. Food properly stored _____
- 5. Duty roster and menus posted _____
- 6. Bulletin boards displayed (with event schedule, other unit information, etc.) _____

EXTRA POINTS

- 1. Unit gateway _____
- 2. Lashed together Camp gadgets, tripods, chairs, etc. _____
- 3. Campsite reflects Camporee theme (e.g. decorations) _____
- 4. Unit registered for camporee on time. (during early registration discount period) _____
- 5. Unit roster submitted on time (By Friday night cracker barrel) _____

TOTAL _____

Inspectors Initials _____



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APPENDIX H - CAMPOREE PROGRAM PLAN

Friday Evening Camporee Activities – April 23rd	
4 – 9 PM	Unit Check-In, Campsite Assignment, and Campsite Set Up
9:00 PM	Leader Meeting and Cracker Barrel for Troop Leaders and for Troop Senior Patrol Leaders – Admin Building. Come for fun, fellowship, and explanation of events and procedures. Followed by the SPL meeting outlined on Page 5
11:30 PM	Taps
Saturday Daytime Camporee Activities – April 24th	
6:30 AM	Reveille
6:30 – 8 AM	Breakfast, Cleanup and Campsite Preparation. Prepare & pack lunch.
8:00 AM	Saturday Morning Flag Raising and Assembly
8:30 AM – 12PM	Saturday Daytime Camporee Activities – Morning Sessions
12:00 - 1:00 PM	Lunch
1 - 3:00 PM	Saturday Daytime Camporee Activities – Afternoon Sessions
1 - 3:00 PM	Vetting of Skits (Admin) Bring skit on time to earn extra patrol points!
3:00 – 4:30 PM	Crossing the Missouri Camp-wide Event (Large Activity Field)
Saturday Evening Camporee Activities	
4:30 - 6:00 PM	Dinner prep, Dinner, and Cleanup
6:15 PM	Flag Retreat Assembly (Activity field) Field uniform required
6:20 PM	Flag Retreat at Flagpole and Awards Presentation - all units bring unit flag and take it from Flag Retreat to Campfire (Campfire directly follows retreat.)
6:30 - 7:30 PM	Camporee Campfire at designated area, Flag retirement ceremony ALL SCOUTS MUST BE IN FIELD UNIFORM - OA BROTHERS BRING AND WEAR SASHES
8:00PM	Movie (HQ – time may change based upon campfire duration)
11:30 PM	Taps
Sunday Morning – April 25th	
7:00 AM	Reveille
7:00 – 8:30 AM	Breakfast, Cleanup and Campsite Preparation
8:30 AM	Flag raising followed immediately by Interfaith Worship Service at the Activity field (Chaplain aides report at 8)
8:45 – 10 AM	Cleanup Campsites, Report to admin for a campsite inspection. During inspection, fill out survey and receive patches and ribbon.



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APPENDIX I

Eno River District Camporee

Occonechee Council

COVID-19 Screening Questionnaire

BEFORE ARRIVING AT THE EVENT, ANY ATTENDEE, INCLUDING SCOUTS, LEADERS, OR OTHER VISITORS MUST HAVE A COMPLETED SCREENING QUESTIONNAIRE. COMPLETE THIS FORM BEFORE LEAVING FROM YOUR UNIT MEETING PLACE.

Any person with a temperature of or above 100.0 F or with a YES answer to a question below Will NOT be admitted to the camporee.

Name: _____ (Circle one): Youth Adult

Unit Type (circle one): Pack Troop Crew Ship Unit # _____ Campsite _____

Unit Leader: _____ Date: _____

The following questions **MUST** be answered by the Adult participant or by parent/legal guardian of youth under age 18. "You" refers to the person requesting entrance to the meeting/event/property.

YES NO Q1 - Are you or anyone in your household awaiting test results for COVID-19 or experiencing symptoms of COVID-19 including fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea? (List as per CDC website 2/2021)

YES NO Q2 - Did you take any medications to lower a fever in the past 24 hours?

YES NO Q3 - Are you or someone you have been in close contact (within 6 feet for 10 minutes or more) awaiting a COVID test, or have tested positive for COVID-19 in the past 14 days? **Healthcare professionals who work in a facility with a defined PPE and COVID-19 testing/monitoring policy in place can answer no to this question."

I acknowledge that the above information is true and correct to the best of my knowledge. I understand that these questions are intended to reduce the potential of, but cannot eliminate, exposure to COVID-19. .

Signature of Person completing form: _____

If Parent/Guardian - Name of Person completing form & Relationship:

Contact phone number: _____

Contact email: _____