

2018 Unit Recharter Turn-in Check Sheet

District: _____ Unit#: _____

To expedite the charter renewal process, please fill out this form and return it and the recharter packet to your District Executive or Commissioner. They are authorized to review and accept recharter paperwork. Also, note that all adult applications must have proof of Youth Protection Training course or the application will not be accepted. Recharter Packets can ONLY be turned in by your District Executive or your District Commissioner, to the Council office.

- ___ 1. PAGE 1 of "UNIT CHARTER RENEWAL REPORT PACKAGE"
- ___ 2. All applications for new adult leaders and new youth members as called for on Page 1
- ___ 3. Proof of Appropriate Youth Protection Training for ALL leaders noted
- ___ 4. Appropriate Signatures on page 2, "CHARTER RENEWAL APPLICATION"
- ___ 5. 2018 Journey to Excellence score sheet
- ___ 6. Appropriate fees and insurance (see below)

Total Youth Members	_____ X	\$	33.00	= \$	_____
					(total fees)
Youth Boys' Life Subscriptions	_____ X	\$	12.00	= \$	_____
					(total fees)
Total Adult Members	_____ X	\$	33.00	= \$	_____
					(total fees)
Adult Boys' Life Subscriptions	_____ X	\$	12.00	= \$	_____
					(total fees)
Insurance (REQUIRED)	_____ X	\$	2.00	= \$	_____
					(total fees)
Charter Fee	_____ 1 X	\$	40.00	= \$	_____ 40.00
					(total fees)
Total Fees Collected				\$	_____

We certify that this charter renewal is complete and includes all the above items:

Unit Representative Processor: _____
Signature

Date: _____

Received by (Commissioner or DE): _____
Signature

Date: _____